

# Worth County School District Responsible Use Guidelines

## Permission to Use Computer Network

### Network Users Will:

- Use the Internet and computer network only for educational purposes.
- Communicate with others using respect and courtesy.
- Maintain and respect the privacy of others (name, password, other personal information).
- Accept responsibility for all material received and stored in the users' account.
- Report any incident of harassment, inappropriate materials, inappropriate use of the network, and/or violations of policy to administrators.
- Employees who are terminated or resign from employment at WCSS will not have network/email access on/after board minutes' effective date.
- ID badge reprints are \$5 dollars.
- Employees will be responsible for broken or damaged Technology devices provided by WCSS.
- Employees reassigned to a new classroom or school within WCSS shall not take technology from one classroom/school to another.
- Comply with copyright laws.

### Network Users Will Not:

- Use Internet accounts, ID, and passwords of others.
- Attempt to gain unauthorized access (i.e. hacking) into any network, system, program, account, etc.
- Damage or alter any technological device (CPU, iPad, Chromebook, etc.), systems, or networks.
- Access or distribute inappropriate or illegal material.

Use of any resources that violated Board Policy may result in disciplinary action such as loss of access, criminal charges, etc.

Please keep this copy of the Responsible Use Guidelines for your records.